

**CONEY WESTON PARISH COUNCIL – AGENDA FOR A GOVERNANCE MEETING
TO BE HELD ON Thursday 31st MAY 2018 in the Village Hall @ 7pm.**

1. Record Councillors apologies for absence.
2. Scheme of public speaking: (ask a question or speak on a **specific agenda item**)
3. Declarations of interest.
4. To approve the draft minutes of the last meeting (3RD May 2018)

MATTERS FOR DECISION in OPEN FORMAL MEETING:

- 5.1 Edit and adopt new Model Standing Orders.
- 5.2 Review timing and frequency of Risk Assessment Audits.
- 5.3 Review the structure & frequency of Parish Council meetings.
- 5.4 Review Council's policy for public participation in open formal meetings.
- 5.6 Review the internal process for secure handling of personal data as defined by the new GDPR Act.
- 5.7 Consider the content of a Privacy Notice in compliance with the new Act.

ANY OTHER GENERAL GOVERNANCE MATTERS FOR DISCUSSION:

- 6.1 The scope of the Parish Council's responsibilities.

7. Confirm date of the next meeting (currently scheduled for 5th July 2018)

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

The public are welcome to observe and may participate during the public forum session.

Please be aware that filming and other reporting might take place at the meeting.

Freedom of Information Act: The Revised Suffolk Code of Conduct has been adopted.

Website: www.coneyweston.suffolk.cloud

Reginald Jay Clerk