

Members of the public are invited to attend this 'virtual meeting'. If you wish to join the meeting, please email [coneywestonpc@gmail.com](mailto:coneywestonpc@gmail.com). Members of the public can only speak at point 4 on a specific agenda item and should mute their microphones whilst the meeting is in progress except whilst speaking. The meeting will be recorded for minute purposes. Please advise us if you are recording the meeting.

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## **Coney Weston Parish Council**

### **Meeting Agenda**

**To be found on:-**

**Website:** [www.coneyweston.suffolk.cloud](http://www.coneyweston.suffolk.cloud)

Under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend the meeting of Coney Weston Parish Council to be held by video conference on:-

**Thursday 5 November 2020 commencing at 7.00pm**

for the purpose of transacting the following business:

1. To receive Councillor's apologies for absence.
2. To receive Councillor's Declarations of interest.
3. To approve the draft minutes of the extraordinary meeting of 8 October 2020.
4. Scheme of public speaking (public participation about a specific agenda item).
5. County Councillor's report.
6. District Councillor's report.
7. Parish Councillor reports:-
  - 7.1 Village Groups/ Neighbourhood Watch Liaison – BH
  - 7.2 Communications and publicity including the website - CF
  - 7.3 Hedges & Highways/Speed Indicator Device (SID) - GM
  - 7.4 Defibrillator/Volunteers - PC
  - 7.5 Playing Field Liaison - JL
  - 7.6 Planning Matters - DH
8. To receive and consider an update regarding the erection of a 'kick' fence around the grassed area in front of the Thetford Road bungalows.
9. To receive an update regarding the transfer of funds to the new bank account and the closure of the old bank account.
10. To receive and consider an update regarding the arrangements for Remembrance Day.
11. To approve Councillor Mihr's attendance at Councillor training sessions held by the Suffolk Association of Local Councils (SALC) and expenditure of £50 in respect thereof.
12. To approve the Parish Clerk's attendance at a budget training session held by SALC and expenditure of £25 in respect thereof.
13. To consider a revised scheme of delegation in respect of urgent matters, excluding those related to consultations in respect of planning applications, tree preservation orders and similar matters.
14. To authorise the following payments:
  - Business Services at CAS Ltd – Insurance renewal 1 October 2020 – £314.78
  - West Suffolk Council – Grass cutting September 2020 – £79.80 (including VAT)
  - Suffolk Association of Local Councils – 4 months payroll service for period ending 30 September 2020 – £13.50 (including VAT)

B Hogg – Parish Council's Zoom subscription September, October and November 2020 – £43.17 (including VAT).

15. To review the income and expenditure from 1 April 2020 to 30 October 2020 against budget and to confirm that the bank reconciliation agrees with the bank statements and sign off.
16. To consider a grant funding application from the Coney Weston Playing Field committee for £600 in respect of cutting the playing field grass and 'the mound' in the playground and £400 in respect of insuring the playing field and play equipment.
17. To consider the draft budget 2021-2022.
18. To consider and approve the revised complaints policy
19. Correspondence received and matters for Council's attention since publication of the agenda [for information only].
20. Date of next meeting: Thursday 7 January 2021.

Peter Clarke  
Chair of the Council