

**CONEY WESTON PARISH COUNCIL – AGENDA FOR A MEETING TO BE HELD ON
THURSDAY 5th MAR 2020 in the Village Hall @ 7pm.**

1. Record Councillors apologies for absence.
2. Declarations of interest.
3. To approve the draft minutes of the last Parish Council meeting (Feb 10th).
4. Scheme of public speaking (public participation about **a specific agenda item**)

PUBLIC PARTICIPATION SESSION BEGINS

- 5.1 County Councillor's report.
- 5.2 District Councillor's report.
- 5.3 Matters raised under scheme of public speaking from item 4 above

PUBLIC PARTICIPATION SESSION CEASES

6. OPEN FORMAL P.C. MEETING: Matters arising for discussion (members progress reports/actions)

6.1 Councillors Report

6.1.1 Village Groups

6.1.1.1 Bowls Club update

6.1.1.2 Annual Village Meeting update

6.1.2 Communications and Publicity including the website

6.1.2.1 Email addresses

6.1.3 Hedges and Highways and local authority liaison

6.1.4 Defibrillator, Speed Device, Volunteer Group and Neighbourhood Watch Liaison

6.2 6.2.1 Policy Review – Health and Safety and Social Media

6.2.2 Recruitment Policy

6.2.3 Community Emergency Plan update

6.3 Planning

6.3.1 DC/20/0199/TPO

6.3.2 DC/20/0255/LB

6.4 Playing Field Committee update

6.4.1 Insurance

6.4.2 Grass cutting

6.5 Financial report

6.5.1 Update on alternative banking arrangements and the way forward

6.5.2 Risk Assessments

6.5.3 Asset Register

6.5.4 Internal Controls document

6.5.5 Code of Conduct

6.5.6 To review the income and expenditure from 1 April 2019 to 29th Feb 2020 against budget and to confirm that the bank reconciliation agrees with the bank statements and sign off.

6.5.7 To authorise cheques for signature and sign off payment schedule:

- Clerk Salary £469.44
- Clerk Expenses £26.10

7. Correspondence received and matters for Council's attention since publication of the agenda.

8. Date of next meeting. Parish Council Meeting Thurs 14th May 2020

The public are cordially invited to be present and can participate during the open forum session shown above at section

5. Please be aware that filming and other reporting might take place during the meeting.

Freedom of information Act: The revised Suffolk Code of Conduct has been adopted.

Website: www.coneyweston.suffolk.cloud

Rowena Salter Clerk