

CONEY WESTON PARISH COUNCIL

<https://coneyweston.suffolk.cloud/coney-weston-parish-council/>

AGENDA

Under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend the meeting of Coney Weston Parish Council to be held by videoconference, on **Tuesday 23 March 2021 commencing at 7.00pm** for the purpose of transacting the following business:

THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC

COUNCILLORS AND PARTICIPANTS:

Join this meeting (ideally 3 mins beforehand) by pasting the following link into your browser:

<https://us02web.zoom.us/j/88121738090?pwd=akxhUm5nWlhML1c0eklGU0Z5Tklodz09>

Or by phone on 0203 481 5237/5240

You can also gain access by downloading the Zoom app into your browser and entering the following meeting ID and passcode:

Meeting ID: **881 2173 8090** and Passcode: **553720**

Members of the public are welcome to join the meeting. Members of the public can only speak at point 4 and then at a specific agenda item if raised at section 4 of the meeting. Raise your hand at section 4 and the Chair will then introduce you at the appropriate agenda item.

To ensure the meeting works the public should mute their microphones whilst the meeting is in progress unless you are speaking.

The meeting will be recorded for minute purposes. Please advise us if you are recording the meeting.

Councillors – please raise your hand when you want to speak, all Councillors will be given opportunity to speak on the agenda items.

1. Record Councillors' apologies for absence.
2. Declarations of interest.
3. To approve the draft minutes of the last Parish Council meeting (4 March 2021).
4. **Scheme of public speaking** (public participation about a **specific agenda item**).
5. **Planning Appeal Notification AP/21/0006/STAND** – (i) 1 dwelling (i) new access – plot adjacent to 4 Rushford Road, Coney Weston.
6. **Bank mandate** - to approve changes to the bank mandate - removal of Cllr Hogg and approve addition of Cllrs Flood and Mihr as signatories.
7. **Internal Controls**
 - 7.1. to review the statement of controls for the year ended 31 March 2020;
 - 7.2. to review the effectiveness of said internal controls.

8. **Emergency Plan** – to discuss latest version of plan drafted by Cllr Mihr as previously circulated.
9. **GDPR General Privacy Notice** – to review and adopt as previously circulated.
10. **Staffing & Employment Matters** - to agree to the exclusion of members of the public, press and The Clerk in respect of confidential or other information which is prejudicial to the public interest, to be discussed at Agenda item 11.
11. **Staffing and Employment Matters** - to discuss the Clerk's appraisal and probationary period.
12. **Annual Village Meeting** – to discuss whether or when to hold.
13. Date of next Parish Council Meeting to incorporate the Annual Meeting of the Council – **Tuesday 4 May 2021.**

Andrea Morris, Clerk