

CONEY WESTON PARISH COUNCIL
<https://coneyweston.suffolk.cloud/coney-weston-parish-council/>
MEETING

AGENDA

To be held on **THURSDAY 1 JULY 2021 at 7.00pm**
In the Village Hall, Coney Weston

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

1. **Record Councillors' apologies for absence.**
2. **Declarations of interest.**
3. **To approve the draft minutes of the last Parish Council meeting** (3 June 2021).
4. **Scheme of public speaking** (public participation about a specific agenda item).
5. **County Councillor's report.**
6. **District Councillor's report.**
7. **To agree and note revised Councillor Responsibilities as previously circulated.**
8. **Councillor's Reports**
 - 8.1. **Defibrillator, village and volunteer groups** – Cllr Clarke
 - 8.2. **New residents, community engagement** – Cllr Craig
 - 8.3. **Environmental initiatives, neighbourhood watch liaison** – Cllr Duncan
 - 8.4. **Website, Facebook page and publicity** – Cllr Flood
 - 8.5. **Planning, monitoring of notice boards** – Cllr Ladell
 - 8.6. **Highways, hedges and footpaths, speed device** – Cllr Mihr
9. **Financial Report**
 - 9.1. To review income and expenditure from **1 April 2021 to 23 June 2021** against budget and to confirm that the bank reconciliation agrees with the bank statements and sign off.
 - 9.2. Sign off payment schedule and authorise payments:
 - 9.2.1. Clerk - salary for the months of May and June 2021- £439.84
 - 9.2.2. HMRC - personal tax payment for Clerk for the above months - £110.00
 - 9.2.3. Trevor Brown, Internal Audit 2019/20 - £100.00
 - 9.2.4. Suffolk Cloud – website hosting for 1.4.21 – 31.3.22 - £110.00

10. **To approve Clerk's extra hours** - 5.25 hours for the months of 24 April to 23 June 2021
11. **To note the use of Clerk's Scheme of Delegated Powers in respect of:**
 - 11.1. items 9.2.4 above (Financial Report) (under section 1.1) – power used due to missed invoice overdue from April 2021.
 - 11.2. Planning Application DC/21/0860/HH (under section 4.1) – power used due to deadline of submission of PC input by 29 June 2021.
12. **To update and approve capital expenditure from approved budget for planters and plants for Thetford Road Bungalow project** – Cllr Clarke.
13. **To discuss the replacement of the village 4 crossways signpost** – Cllr Ladell
14. **To consider ideas for welcoming new residents to the village** – Cllr Craig
15. **To approve full membership of SLCC organisation at a cost of £80 plus £5 joining fee** – Clerk
16. **To approve Councillor training (Effective Meetings) for Cllr Craig scheduled for 21 September 2021 via SALC at a cost £25.00.**
17. **To discuss potential dates and format for the 2021 Annual Parish Meeting.**
18. **To note the successful completion of the ILCA Course by the Clerk.**
19. **To consider any correspondence received and matters for Council's attention since publication of the agenda.**
20. **Date of next meeting** – Thursday 2 September 2021 at 7pm in the Village Hall.

Andrea Morris

Clerk