

**CONEY WESTON PARISH COUNCIL**  
<https://coneyweston.suffolk.cloud/coney-weston-parish-council/>  
**MEETING**

**AGENDA**

To be held on **THURSDAY 2 SEPTEMBER 2021 at 7.00pm**  
In the Village Hall, Coney Weston

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

1. **To receive apologies for absence and approve the reasons given.**
2. **Declarations of interest.**
3. **To approve the draft minutes of the last Parish Council meeting (1 July 2021).**
4. **To receive and note the resignation of Councillor Hindry.**
5. **Scheme of public speaking** (public participation about a specific agenda item).
6. **County Councillor's report.**
7. **District Councillor's report.**
8. **Councillor's Reports**
  - 8.1. **Defibrillator, village and volunteer groups** – Cllr Clarke
  - 8.2. **New residents, community engagement** – Cllr Craig
  - 8.3. **Environmental initiatives, neighbourhood watch liaison** – Cllr Duncan
  - 8.4. **Website, Facebook page and publicity** – Cllr Flood
  - 8.5. **Planning, monitoring of notice boards** – Cllr Ladell
  - 8.6. **Highways, hedges and footpaths, speed device** – Cllr Mihr and CEO Lee Andrews-Pearce
9. **To approve Councillor training (modules 2 & 4) for Cllr Craig scheduled for 2 & 16 November 2021 via SALC at a cost £25.00 each**
10. **Financial Report**
  - 10.1. To review income and expenditure from **1 April to 26 August 2021** against budget and to confirm that the bank reconciliation agrees with the bank statements and sign off.
  - 10.2. Sign off payment schedule and authorise payments:
    - 10.2.1. SALC – Councillor training for Cllr Craig - £50.00, VAT £10.00 – total £60.00

- 10.2.2. Peter Clarke – reimbursement for village defibrillator batteries - £176.00, VAT £35.20, total £211.20
- 10.2.3. A Morris – Clerk salary July & August 2021 - £289.72
- 10.2.4. SLCC – Membership for Clerk - £85.00 (reimbursement to Clerk)
- 10.2.5. A Morris – reimbursement for purchase of stationery items - £4.79, VAT £0.96 – total £5.75
- 10.2.6. HMRC – Personal tax for Clerk for above months - £72.40
- 10.2.7. CAS – Parish Protect Insurance for 2021-22 - £267.66, VAT £32.12 total £299.78
- 10.2.8. Dutch Barn Nurseries – plants for Thetford Road Bungalow project planters - £120.00

**11. To note the use of Clerk’s Scheme of Delegated Powers in respect of:**

- 11.1. Additional materials for Thetford road bungalow project £43.44, VAT £8.69 total £52.13. Planter completion required in order to facilitate planting of stock while weather suitable before onset of colder temperatures.
- 11.2. Batteries for village defibrillator due to equipment not working £211.20. Defibrillator not working due to flat battery therefore this was a priority item to have fixed.

**12. To discuss the proposal for a Solar farm at Firsfield Farm.**

**13. To discuss the implications of the village hall’s updated Risk Assessment on the Annual Parish Meeting currently scheduled for 9<sup>th</sup> September 2021.**

**14. To discuss the Festival of Suffolk 2022 celebrations.**

**15. To consider any correspondence received and matters for Council’s attention since publication of the agenda.**

**16. Date of next meeting – Thursday 4 November 2021 at 7pm in the Village Hall.**

Andrea Morris

Clerk