

CONEY WESTON PARISH COUNCIL
<https://coneyweston.suffolk.cloud/coney-weston-parish-council/>
MEETING

AGENDA

To be held on **Thursday 3rd March 2022 at 7.00pm**
In the Village Hall, Coney Weston

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

1. **To receive apologies for absence and approve the reasons given.**
2. **Declarations of interest.**
3. **To approve the draft minutes of the last Parish Council meeting (4th February 2022).**
4. **Scheme of public speaking** (public participation about a specific agenda item).
5. **County Councillor's report.**
6. **District Councillor's report.**
7. **Councillor's Reports**
 - 7.1. **Defibrillator, village and volunteer groups** – Cllr Clarke
 - 7.2. **New residents, community engagement** – Cllr Craig
 - 7.3. **Environmental initiatives, neighbourhood watch liaison** – Cllr Duncan
 - 7.4. **Website, Facebook page and publicity** – Cllr Flood
 - 7.5. **Planning, monitoring of notice boards** – Cllr Ladell
 - 7.6. **Highways, hedges and footpaths, speed device** – Cllr Mihr
8. **Financial Report**
 - 8.1. To review income and expenditure from **1st April 2021 to 24th February 2022** against budget and to confirm that the bank reconciliation agrees with the bank statements and sign off;
 - 8.2. Sign off payment schedule and authorise payments:
 - 8.2.1. SALC training for Clerk – module 3, Finance – £25.00, VAT £5.00, total £30.00
 - 8.2.2. Clerk - salary for the months of November and December 2021- total £307.20
 - 8.2.3. HMRC - personal tax payment for Clerk for the above months – total £76.60
 - 8.2.4. ICO – Information Commissioner's Office – total £35.00 by direct debit
9. **To review and adopt Coney Weston Parish Council Internal Controls Statement for year ending March 2022 as previously circulated.**

10. **To review Asset Register for the year 2022-23.**
11. **Jubilee Celebrations** – update from Cllr Craig.
12. **Village Hall Internet Connection** – update from Cllr Duncan.
13. **To consider any correspondence received and matters for Council's attention since publication of the agenda.**
14. **Date of next meeting** – Thursday 5th May 2022 at 7pm in the Village Hall.

Andrea Morris

Clerk