

CONEY WESTON PARISH COUNCIL
<https://coneyweston.suffolk.cloud/coney-weston-parish-council/>
MEETING

AGENDA

To be held on **THURSDAY 6 JANUARY 2022 at 7.00pm**
In the Village Hall, Coney Weston

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

1. **To receive apologies for absence and approve the reasons given.**
2. **Declarations of interest.**
3. **To approve the draft minutes of the last Parish Council meeting** (4 November 2021).
4. **Scheme of public speaking** (public participation about a specific agenda item).
5. **County Councillor's report.**
6. **District Councillor's report.**
7. **Councillor's Reports**
 - 7.1. **Defibrillator, village and volunteer groups** – Cllr Clarke
 - 7.2. **New residents, community engagement** – Cllr Craig
 - 7.3. **Environmental initiatives, neighbourhood watch liaison** – Cllr Duncan
 - 7.4. **Website, Facebook page and publicity** – Cllr Flood
 - 7.5. **Planning, monitoring of notice boards** – Cllr Ladell
 - 7.6. **Highways, hedges and footpaths, speed device** – Cllr Mihr
8. **Financial Report**
 - 8.1. Agree proposed draft Budget for 2022/23;
 - 8.2. Agree precept amount for 2022/23;
 - 8.3. To review income and expenditure from **1 April 2021 to 27 December 2021** against budget and to confirm that the bank reconciliation agrees with the bank statements and sign off;
 - 8.4. Sign off payment schedule and authorise payments:
 - 8.4.1. SALC - Councillor training for Cllr Craig – £25.00, VAT £5.00 – total £30.00
 - 8.4.2. SALC - On demand viewing of website webinar - Councillor Flood 13/10/21 - £25.00, VAT £5.00 – total £30.00
 - 8.4.3. Bentham Ltd - inkjet toners for printer - £19.14, VAT £3.82 – total £22.96
 - 8.4.4. Clerk - salary for the months of November and December 2021- total £311.94
 - 8.4.5. HMRC - personal tax payment for Clerk for the above months – total £78.00

9. **To discuss requirement for Internal Audit for the financial year 2021/22.**
10. **To receive an update on Jubilee 2022 Celebrations.**
11. **To receive an update on the recently circulated AVM leaflet drop.**
12. **To agree and adopt revised Standing Orders for CWPC as previously circulated.**
13. **To receive an update on installing internet facilities at the Village Hall.**
14. **To consider any correspondence received and matters for Council's attention since publication of the agenda.**
15. **Date of next meeting – Thursday 3 March 2022 at 7pm in the Village Hall.**

Andrea Morris

Clerk