

CONEY WESTON PARISH COUNCIL
<https://coneyweston.suffolk.cloud/coney-weston-parish-council/>
MEETING

AGENDA

To be held on **Thursday 4th January 2024 at 7.00pm**
In the Village Hall, Coney Weston

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

1. **To receive apologies for absence and approve the reasons given.**
2. **Declarations of interest.**
3. **To approve the draft minutes of the last Parish Council meeting (22nd November 2023).**
4. **Scheme of public speaking** (public participation about a specific agenda item).
5. **County Councillor's report.**
6. **District Councillor's report.**
7. **Councillor's Reports**
 - 7.1. **Defibrillator, village group liaison and volunteers** – Cllr Clarke
 - 7.2. **New residents, village initiatives** – Cllr Craig
 - 7.3. **Website, Facebook page and publicity, noticeboards** – Cllr Flood
 - 7.4. **Community Development, speed device** – Cllr Francis
 - 7.5. **Playing Field 'Task & Finish' group** – Cllr Lock
 - 7.6. **Planning, speed device** – Cllr Lock
 - 7.7. **Highways inc flooding, hedges and footpaths** – Cllrs Clark & Lock
8. **Financial Report**
 - 8.1. To review income and expenditure from **1st April 2023 to 27th December 2023** against budget and to confirm that the bank reconciliation agrees with the bank statements and sign off;
 - 8.2. Sign off payment schedule and authorise payments as presented on the payment schedule.

9. **2024-25 budget approval.**
10. **Appointment of internal auditor for financial year 2023-24.**
11. **Policies & Procedures – plan for review.**
12. **Website and email addresses – review status.**
13. **Items for consideration for inclusion on the next agenda.**
14. **Date of next meeting – Thursday 7th March 2024** at 7pm in the Village Hall.

Andrea Morris

Clerk

27th December 2023