

Luke Hibbert, Clerk to the Council

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CONEY WESTON PARISH COUNCIL ANNUAL MEETING

TUESDAY, 5 MAY 2026 AT 7 PM CONEY WESTON VILLAGE HALL

The public and press are cordially invited to be present

AGENDA

1. Election of Officers

1.1. Chair

1.2. Vice Chair

1.3. Declaration of Acceptance of Office

2. Apologies for absence

3. Members Declarations of Interest and Dispensations

3.1. To receive declarations of interest from councillors on items on the Agenda

3.2. To receive written requests for dispensations for disclosable pecuniary interests

3.3. To grant dispensations as appropriate

4. Minutes

4.1. To confirm and sign the Minutes of the Council's Extraordinary Meeting on 3 March 2026 and ordinary Meeting on 5 March 2026 as an accurate record.

4.2. Matters arising

5. Meeting open to the public

It is requested that this item does not exceed 15 minutes and that any member of

the public does not speak for longer than 3 minutes.

6. **Report from Suffolk County Councillor:** Cllr Joanna Spicer

7. **Report from West Suffolk Councillor:** Cllr Andrew Smith

8 **Parish Councillor Reports**

8.1 Councillor Clarke to include any update on:

8.1.1 Defibrillator

8.1.2 Bus Stop outside The Swan

8.1.3 Playing Field

8.1.4 Suffolk Parish Councils group on speeding and safety

8.1.5 Support Our Buses

8.1.6 Village Group liaison

8.2 **Councillor Francis** to include any update on:

8.2.1 Community Development

8.2.2 Drainage and Highways

8.2.3 Village Hall car park

8.2.4 Churchyard - grass cutting

8.2.5 Emergency Plan

8.2.6 Noticeboard

8.2.7 WSC consultation on Public Space Protection Order

8.2.8 New residents

9 **Policies**

9.1 To consider and approve draft Website Accessibility Statement

9.2 To consider and approve draft Asset Register

9.3 Standing Orders

9.4 Financial Regulations

10 **Clerk's Report**

10.1 To receive any updates from the Clerk

11 **Disclosure of Church and Bowls Club grant applications**

11.1 To consider a resident's request for copies of the applications for Grants made by the Bowls Club and the Church

12 **Finance**

12.1 Application for a grant from the Church for Noticeboard and Churchyard maintenance

- 12.2 Banking arrangements
- 12.3 Reserves
- 12.4 Budget Update - To review income and expenditure from 1 March 2026 to 30 April 2026
- 12.5 To approve payments/receipts and Bank reconciliation

13 SALC Internal Audit report

- 13.1 To receive SALC Internal Audit report (if received by date of meeting) and agree any actions required

14 Annual Governance and Accountability Return

- 14.1 To consider, approve and sign Section 1 of the AGAR for 2025/26 (Annual Governance Statement)
- 14.2 To consider, approve and sign Section 2 of the AGAR 2025/26 (Accounting Statements)
- 14.3 To approve and sign the Certificate of Exemption for submission to the external auditor and confirm details required for meeting the Parish Council's obligations under the Transparency Code.

15 Date of meetings of the Parish Council for 2026/2027

- 15.1 To confirm the date of the next meeting of the Parish Council on Thursday, 2 July 2026
- 15.2 To confirm the dates of the meetings of the Parish Council for the rest of the year: Thursday 3 September, Thursday 5 November, Thursday 14 January, Thursday 4 March and Thursday 6 May (Annual Parish Council Meeting).
- 15.3 To confirm the date of the Annual Parish Meeting: Thursday, 13 May 2027

16 Exclusion of public and press in the public interest for consideration of confidential items

- 16.1 Legal and personnel issues (Clerk's contract)

Clerk and RFO Coney Weston Parish Council

24 April 2026