

DRAFT

**MINUTES OF MEETING OF CONEY WESTON PARISH COUNCIL
THURSDAY 1st OCTOBER 2015**

Present: Councillor B Hogg Chairman
Councillor J Ladell
Councillor D Stewardson
Councillor D Haycock Clerk
Councillor C Flood
Councillor P Fleig

1. Chairman welcomed everyone to the meeting
Attending 2 members of the public
2. Request for any items from Councillors, not already on agenda - None
3. Chairman explained the scheme for public speaking and asked if anyone had a specific item on the agenda they wished to speak on.
4. County/Borough Councillors not in attendance

OPEN FORMAL P.C. MEETING

5. **Apologies** Councillor P Clarke
Declaration of Interests: None
6. **Approval of Minutes** of previous meeting on 3rd September – they had been circulated, and were agreed and signed

7. **Matters Arising for Discussion**
Hedges/Footways/Public footpaths and Roads/Potholes

Hedges – have been cut at Coney Weston Hall and Village Hall.
Trellis house in the Street needs cutting back **Councillor Hogg**
Holland Cottage, Coles Path – dead tree falling over public right of way **Clerk**

Potholes – All Councillors urged to report potholes on the website

Playingfield – Nothing new to report

Speed Recognition Sign - Nothing new to report. Repeat advertisement for help with Community Speed Watch in Parish News **Councillor Flood**

Notice-boards – The board by The Swan would benefit from glazing and a new centre for pinning on to. Cost to be obtained **Councillor Fleig**

Monthly update of Accounts – The accounts do not actually change every month at present and it was suggested updating quarterly. **Clerk**

Risk Assessment and Management and Review of effectiveness of Internal Audit – a copy of present forms to be sent to each Councillor for discussion at next meeting **Clerk**

Emergency Planning – Clerk had produced a form and after discussion as to what was needed from our emergency plan, it was suggested every one had a copy of form, to fill in their details and knowledge, and bring to next meeting for co-ordination **All**

8. **Matters Arising for Decision**

Bank mandate – Clerk to check with Lloyds Bank as to whether Chairman's signature is now on mandate **Clerk**

Conclusion of Audit – the poster has been displayed on the notice-board. The Auditors did not raise any issues. Accounts available for website. **Clerk**

9. **Correspondence** - None

10. **A.O.B.** Clerk had attended SALC meeting on 8th September. Stephen Bloor, Suffolk County Council Highways made a presentation, with special reference to potholes.

Advice was given on how to apply for government finance to comply with the Transparency Code. Council agreed Clerk should complete form.

Community Speed watch – we need more volunteers, training is given, there are always 2 persons together and only a small amount of time is involved

The next meeting to be on Thursday 5th November 2015 at 7pm

As there was no further business the meeting closed at 8.10p.m.