

**DRAFT MINUTES OF A MEETING OF CONEY WESTON PARISH COUNCIL
HELD ON THURSDAY 1ST MARCH 2018**

PRESENT: Councillors B. Hogg (Chair), P. Clarke, C. Flood, D. Haycock, J. Ladell, D. Stewardson, R. Jay, (Clerk), County Cllr. J. Spicer, Borough Cllr. A. Smith and seven members of the public.

1. Apologies for absence: None
2. Cllr Hogg confirmed that the scheme of public speaking was operative: requests were made to speak on item 6.2 car-parking issues adjacent to Thetford Rd bungalows and item 7.4 the storm damaged Bus-shelter.
3. Declarations of interest: None.
4. The draft minutes of the last meeting (4th Jan) and the planning meeting of 18th Jan. were approved as written.
- 5.1 Borough Cllr's report: It was confirmed that the section 106 fund can be used for the Village Hall roof refurbishment scheme, unused cash will remain available for other approved projects in this community. The amalgamation of Forest Heath with St Edmundsbury Borough Council into one body is awaiting parliamentary approval, ward boundaries will change to become larger, but parish boundaries remain unaltered. The borough Council tax will not increase from April 1st. The Parish Council's precept demand has been approved.
- 5.2 A meeting with parish Cllrs and County highways personnel has offered the prospect of providing some traffic calming measure adjacent to the Rushford Rd/ Norwich La junction; Cllr Spicer advised that some funding could be provided. A meeting to address flooding near the 388BG war memorial is scheduled for mid-March. It was confirmed that the County Council now has no direct responsibility for Knettishall Heath, which is managed by Suffolk Wildlife Trust to whom any local concerns regarding the current landscaping work should be addressed.

OPEN FORMAL MEETING: Matters arising for discussion (members reports/actions)

- 6.1 Progress towards devising a traffic calming scheme is reported at 5.2 above, it was confirmed that funding will be provided from the County Highways budget. It was confirmed that the Speed Indicating Device has been repaired under warranty and back in operation week commencing 5th March.
- 6.2 The continuing problem of mud on the footpath/pavement fronting the Thetford Rd bungalows was discussed at length. Confirmation of land ownership was established, it being split between Havebury housing Assn. and the County Council, who are unlikely to provide funding for a mixed public/private ownership group of properties. It was resolved to refer this issue to the forthcoming Annual Village Meeting and establish a working group to consider the options for a self-help solution. Some locality budget funding could be available. ALL
- 6.3 Future arrangements for management of play equipment: The need to establish a new Playing Field Committee was agreed; the village meeting in April should be an ideal forum.
- 6.4 Village Hall Roof: The under-skin construction has revealed a basically sound structure; a revised repair schedule will be written and three new quotes invited. BH

B. Hogg. Chair

R. Jay Clerk

6.5 The WW1 memorial will most probably be listed and could attract some funding in support of the planned refurbishment work. Two quotations for re-gilding have been obtained and are within budget; it was resolved to action the work forthwith. BH

6.6 It was announced that veterans of the USAAF 388BG stationed at Knettishall are due to visit the UK at the end of May; They wish to host a buffet lunch for villagers on Sunday 27th further details will be announced in due course. BH

MATTERS FOR DECISION:

7.1 Highways self help consultation: It was resolved to 'self-help' to a degree where local skills are identified; completion of the survey will be managed by one Councillor. DH

7.2 Format of Annual Village Meeting: It was resolved to allocate more time for public forum topics and move this part of the business into an earlier slot. Clerk to print notices and flyers as requested. CF & PC

7.3 Co-option meeting to appoint a Councillor: If necessary, a tentative date of 20th March was agreed, start time to be 18:30hrs. Clerk

7.4 Storm damage to bus-shelter: It was resolved to arrange repair through the Council's insurers, notification for assessment of damage already initiated. Clerk

7.5 Planning consultation DC/17/2673/HH. Burbage, Thetford Rd. A revised single storey scheme had been submitted, which resolved earlier concerns, it was recommended for approval.

7.6 Planning consultation DC/18/0281/HH. Fairview, Thetford Rd. Proposal to erect double garage was discussed. It was resolved to raise an objection to the proposal because the building would be out of character with the existing pattern of development along Thetford Rd; also, potentially it may cause issues with safe egress from the property to the highway.

FINANCE:

8.1 To receive year to date finance report from RFO: Bank reconciliation confirmed that: -
Cash at Bank = £9464
Budgeted expenditure allocated to 31st March 2018 = £2524
Forecast reserve (not allocated) = £6940

A VAT refund of £155.23 has been claimed and remitted to the Bank. The updated asset register (previously circulated together with the governance review) were discussed and approved.

8.2 Cheques were authorised for signature as detailed:

- Administration expenses (Jan/Feb) £8.56.
- Village Hall annual insurance premium £485.62 - three years undertaking.

9. there were no other matters for attention.

10. Date of the next scheduled meeting is Thursday May 3rd @ 19:00 hrs.

There being no further business, the meeting closed at 20:50 hrs.

B. Hogg Chair

R. Jay Clerk

